

## JOB DESCRIPTION - BAR PERSON

Reports to: Bar Supervisor

### Job Purpose

- Deliver the Golden Rules
- To provide excellent guest service by serving drinks to Young's specification and to take food orders in a genuine and enthusiastic manner, whilst ensuring correct payment is received
- To be a sales maker

### Duties & Responsibilities

- Prepare the bar for service
- Make all guest feel welcome, valued and special
- Proactively anticipate and meet all guests needs
- Actively develop rapport with all guests
- Maximise selling opportunities
- Record an input all orders accurately
- Handle cash, count back change and use the Xn system in accordance with Company policy and procedure
- Maintain the cleanliness of the trading area and ensure correct procedures are followed for all equipment used
- Communicate with kitchen and floor throughout service
- Observe as applicable to the house:
  - Licensing laws
  - Security arrangements
  - Procedures and instructions relating to fire & accidents
  - Hygiene Health and Safety Regulations
  - The law regarding passing off
  - C.O.S.H.H.
- To meet the Company standards with regard to personal hygiene and appearance
- To maintain a clean and tidy bar area
- Be on time for every shift in full, clean, correct uniform
- Attend and participate in team meetings
- To complete Young's Induction
- From time to time to perform other tasks as requested